



CD & Docs Request Check List

Instruction: This form is used for request for loan docs. When you request for loan doc, please complete the below and provide the below latest documents to upload into system you can email to docscheck@aaaalendings.com.

Borrower Name: _____

Loan Number: _____

First Payment Date: _____

Lender Fee	Broker Processing Fee	Compensation Method <u>(Must check One)</u>		MLO Compensation	Pricing In \$ Amt. <small>(Shown in Loan Costs or Lender Credits)</small>	Appraisal Fee <u>(Please check one)</u>
		Lender Paid	Borrower Paid			
\$	\$	\$	\$	\$ () Charge or Credit	\$	Paid by borrower(P.O.C) Charge borrower(to Broker)
		DSCR				

Please confirm information and documents required before ordering CD/Loan Doc					
No Impound			Impound		
Power of Attorney: <input type="checkbox"/> Yes <input type="checkbox"/> No			Closing In Trust: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Lender Credit <input type="checkbox"/>			Seller/Realtor Credit: <input type="checkbox"/>		
Confirmed Final Escrow Vesting: _____					
Confirm if any existing 2nd lien on title to subordinate or payoff: _____					
Payoff: _____					
Email loan doc to /Escrow officer's email address: _____					
Escrow company license# _____			HOA Name (If applicable) _____		
Updated estimate Statement		Vesting	Current EOI	HOA Statement(If applicable)	
RPA for purchase (including buyer & seller broker's name & email, license#, company name and license#, phone and address)					

Contact Person: _____ Signature _____
Print Name

Contact Email: _____